

MI-SPI 2.0 Meeting Agenda: Online Discussion-Wednesday, May 15, 11:30am-12:30am-Meeting Notes

Welcome & Introductions-Stephanie Davis, MCLS Convener

Participants: Central Michigan (Amie Pifer); Eastern Michigan (Kathie Mason); Grand Valley (Cara Cadena); Kettering (Dina Mein); Michigan State University (Steve Sowards); Northern Michigan (Bruce Sarjeant); Oakland (Helen Levenson); Saginaw Valley State (Matt Buckley); University of Michigan-Dearborn (Beth Taylor); Wayne State; Western Michigan (Barbara Cockrell).

Meeting Notes-

- **Invoicing** for MI-SPI 2.0 participation is in process. Institutions have the option of paying 50% of the cost now and 50% later or paying in full now. Default is two payment option.
- **Communication.**
 - Listserv will serve as main communication tool (MCLS Print Storage).
 - Stephanie requested participants provide her with names of individuals to add to MI-SPI Listserv.
- **MOU Review**-a section by section review of the MOU was completed. Notes below relate to sections where discussion occurred.
 - **Section 2-Governance.** Stephanie recommended changing the number of Steering Committee members and Task Force members. In the MOU, it states there should be seven (7) Steering Committee members and seven (7) members on each Task Force. These numbers were based on a MI-SPI 2.0 membership projection of 20 institutions. Group agreed to change from seven (7) to four (4).
 - Change will be reflected in Addendum to MOU.
 - Call for nominations will be issued for the Governing Board Chair & the Steering Committee Chair.
 - Call for volunteers will be issued for Steering Committee membership & Task Force membership.
 - **Section 3-Eligibility and Participation.**
 - List of participating institutions not available when MOU was sent out.
 - Addendum to MOU will be sent out by MCLS.
 - **Section 7-Description and Retention of the Shared Print Collection.** There was discussion about various points of this section. Many of the discussion items were not resolved but noted as points for conversation once the refresh begins and Governance groups meet. Points included the following:
 - Will existing retention commitments be transferred? How will refresh rebalance?
 - Responsibility related to lost titles.
 - Issues related to non-circulating titles.
 - Questions about replacements and editions.
- **Appendix A-Validation.** Discussion regarding validation included:
 - Will recently completed collection validation efforts be accepted. Libraries had concerns about having to complete another validation, especially since some of these involved entire collections moved to storage.
- **Appendix B-MARC 583.**
 - Will both bibliographic and holdings notification be required?

- Will retrospective updates be required?

- **Next Steps**

- Timeline is slightly off, but it is within reason.
- Leadership elections are needed. MCLS will coordinate the process.
- MCLS will distribute initial OCLC Green Glass questionnaire.
- MCLS will coordinate scheduling official kick-off meeting with OCLC. MCLS will host meeting with on-site option at MCLS office and Zoom access.

Respectfully submitted, MCLS, May 23, 2019

Stephanie D. Davis